

Council of Unit Owners
Mutual 14 Condominium of Rossmoor, Inc.
“Forest Glade”

3701 Rossmoor Boulevard * Silver Spring, Maryland 20906 * (301) 598-1000 * M14@mutual-14.org

Authorization to deliver official meeting notices
and mutual information by electronic transmission

The Bylaws of Mutual 14 require that notice of meetings and other mutual communications be in writing and “sent by mail or otherwise delivered” to all unit owners. The Maryland Condominium Act, Section 11-139.1 *Electronic transmission of notice* allows for the adoption of more technological means.

On March 17, 2020 the Board of Directors approved the delivery of official notices of meetings and mutual information to owners using e-mail as an alternative to hand delivery or USPS mail delivery. On February 16, 2021 the Board of Directors approved the delivery and receipt of ballots and proxies for voting on mutual business or the election of Directors using e-mail. This authorization does not relate to collections or to notice of rule violations where USPS mail delivery is required by statute.

If you do not want e-mail delivery, do not complete this document!

- Unit owners must notify the mutual if there is a change to their e-mail addresses.
- If the mutual documents two consecutive “delivery failures”, the mutual will revert to USPS mail delivery to that unit owner in future. An internet provider’s failure to deliver official notices of meetings will not invalidate any meeting or action taken by the mutual.
- Unit owners who later choose to “opt out” of e-mail delivery must notify the mutual by writing to m14@mutual-14.org

By signing this document, all owners of this unit authorize the Mutual 14 Board of Directors to deliver official meeting notices and other mutual information to their e-mail addresses. Complete and return this form to our Mutual Assistant, a member of the Board of Directors, or m14@mutual-14.org

PLEASE PRINT CLEARLY!

Street address or Building/Unit #: _____

Owner’s Name: _____

Owner’s Name: _____

Owner’s E-mail Address:

Owner’s E-mail Address:

Owner’s Signature: _____

Owner’s Signature: _____

Date: _____

Date: _____