

**MINUTES OF THE ANNUAL MEETING OF  
MUTUAL 14  
April 26, 2018  
Council of Unit Owners of Mutual 14, Inc. -  
Condominium of Rossmoor, Inc.**

The Annual Meeting of the Council of Unit Owners of Mutual 14, Inc. – Condominium of Rossmoor, Inc. was held in the Baltimore Room of Clubhouse I, 3700 Rossmoor Blvd, Silver Spring, Maryland, on Monday, April 26, 2018 at 3:00 p.m.

1. **Call to Order** – Linda O’ called the meeting to order at 3:00 p.m.
2. **Introduction of Directors and Leisure World Management** – Linda O’Neil Introduced John Radcliffe, Beth Leanza, Barbara Palmer, Barbara Martin, Leona O’Reilly and Jim Moores as members of the Mutual 14 Board of Directors. Linda O’Neil also introduced Kevin Flannery, General Manager and Jocelyn Ruiz, Mutual Assistant.
3. **Wavier of Reading of Notice of Annual Meeting** – Linda O’Neil stated that notice of the meeting was mailed to all unit owners on March 26, 2018. Upon motion duly made and seconded, it was unanimously agreed-

That the membership of Council of Unit Owners of Mutual 14, Inc. - Condominium of Rossmoor, Inc. agrees to dispense with the reading of the Notice of Annual Meeting mailed to all unit owners on March 26, 2018.

**Resolution #177, 4/27/18**

4. **Waiver of Reading on the Minutes of the Annual Meeting dated April 27, 2017**– Upon motion duly made and seconded, it was unanimously agreed-

That the membership of Council of Unit Owners of Mutual 14, Inc. - Condominium of Rossmoor, Inc. agrees to waive the reading of the previous annual meeting minutes held on April 27, 2017.

**Resolution #178, 4/27/18**

5. **Approval of Annual Meeting Minutes April 27, 2017** – Upon motion duly made and seconded, it was unanimously agreed-

That the membership of Council of Unit Owners of Mutual 14, Inc. - Condominium of Rossmoor, Inc. agrees to approve the previous annual meeting minutes held on April 27, 2017 as presented.

**Resolution #179, 4/27/18**

6. Announcement of Attendance Tally and Quorum - Linda O'Neil announced there were 97 units represented in proxy and 8 units in person with a total of 105 units represented with a total percentage of 56% - quorum achieved.
7. Appointment of the Inspectors of Election – Linda O'Neil introduced and thanked the inspectors of election – Gloria Robar, Mutual Assistant; Alicia Drummond, Mutual Assistant; Roberta Carter, Mutual Assistant; and Jennifer Quinteros; Mutual Assistant.
8. Introduction of Slate of Candidates – Linda O'Neil introduced the 2018 candidates Roger Blacklow, Charles Kaiser, Ronald Krams, Kathy Viney, and Laura Wiltz.
9. Nominations from the Floor – In accordance with the Maryland Condominium Act, Linda O'Neil called for nominations from the Floor. No Nominations from the floor.
10. Casting of Ballots for Election – All the Ballots were casted.
11. General Manager's Report – Kevin Flannery, General Manager presented, presented the General Manager's Report. The report was received, noted and made part of the record.
12. Officers' Report –
  - a. President – Linda O'Neil reported.
  - b. Treasurer – Bobbie Palmer reported.
  - c. Secretary – Beth Leanza reported.
  - d. Unit Status – Barbara Palmer reported the Unit Status for the year.
13. Committee Reports –
  - a. Property Maintenance – Pat Leanza reported.
  - b. Building Rep. & Rules – Leona O'Reilly reported.
  - c. Landscaping & Social – Sharon Moores reported.
14. Announcement of Election Results – Charles Kaiser, Laura Wiltz, and Roger Blacklow were elected for the Mutual 14 Board.
15. Questions from Membership – Questions were made and answered.
16. Announcement of Organizational Meeting
17. Adjournment – There being no further business to come before the membership, the meeting adjourned at 4:00 P.M.

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Linda O'Neil, President

ORGANIZATIONAL MEETING  
COUNCIL OF UNIT OWNERS OF MUTUAL 14, INC -  
CONDOMINIUM OF ROSSMOOR, INC

Thursday, April 26, 2018

The Organizational Meeting of the Council of Unit Owners of Mutual 14, Inc.- Condominium of Rossmoor, Inc. was held in the Baltimore Room located in Clubhouse I, 3701 Rossmoor Boulevard, Silver Spring, Maryland on Thursday, April 26, 2018.

Present were Directors: John Radcliffe, Laura Wiltz, Leona O'Reilly, Barbara Palmer, Beth Leanza, Charles Kaiser, and Roger Blacklow. Also present were Kevin Flannery, General Manager; and, Jocelyn Ruiz, Mutual Assistant.

Mr. Flannery as Chairman pro tem, opened the meeting and stated that pursuant to the Bylaws, the purpose of the meeting was to elect the officers of the Corporation for the coming year, and to transact any other business which may properly come before the Board.

1. Mr. Flannery declared all the offices vacant.
2. President: Mr. Flannery called for nominations for the office of President. Upon motion duly made and seconded, it was unanimously agreed –

To elect John Radcliffe to serve as President of Council of Unit Owners of Mutual 14, Inc.- Condominium of Rossmoor, Inc.

**Resolution #1, 4/26/18**

3. Vice President: Mr. Flannery called for nominations for the office of Vice President. Upon motion duly made and seconded, it was unanimously agreed –

To elect Leona O'Reilly to serve as Vice President of Council of Unit Owners of Mutual 14, Inc.- Condominium of Rossmoor, Inc.

**Resolution #2, 4/26/18**

4. Secretary: Mr. Flannery called for nominations for the office of Secretary. Upon motion duly made and seconded, it was unanimously agreed –

To elect Laura Wiltz to serve as Secretary of Council of Unit Owners of Mutual 14, Inc.- Condominium of Rossmoor, Inc.

**Resolution #3, 4/26/18**

5. Treasurer: Mr. Flannery called for nominations for the office of Treasurer. Upon motion duly made and seconded, it was unanimously agreed –

To elect Bobbie Palmer to serve as Treasurer of Council of Unit Owners of Mutual 14, Inc.- Condominium of Rossmoor, Inc.

**Resolution #4, 4/26/18**

6. Monthly Meeting: Upon motion duly made and seconded, it was unanimously agreed –

That the Council of Unit Owners of Mutual 14, Inc.- Condominium of Rossmoor, Inc. continue to hold its monthly meeting of the Board on the 3<sup>rd</sup> Tuesday of each month at 9:30 a.m. in the Sullivan Room of the Administration Building.

**Resolution #5, 4/26/18**

7. Adjournment: There being no further Business to come from before the Board, the meeting adjourned.

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John Radcliffe, President.